NEW PROCESSOR APPROVAL SELF-REVIEW CHECKLIST.

Once your company has an approved arrangement endorsed by the Department of Agriculture, Fisheries and Forestry (DAFF), you are to complete the AUS-MEAT Meat Messaging application and finance process and submit the required forms to AUS-MEAT to request a review for Meat Messaging approval. Following is a self-review checklist for that evaluation process.

1. **Has your processing establishment registered with Meat Messaging?**

YES ☐ *Go to question 3.*

NO ☐ *Go to question 2.*

2. **Are you exporting to the US and/or are you intending to register for Meat Messaging?**

YES ☐ Review this information – AMPC webinar, implementation guide, registration *and then go to question 3.*

NO ☐ ***Stop.***

3. **Has your establishment registered with GS1 in Australia?**

YES ☐ *Go to question 4.*

NO ☐ Register with GS1 and refer to the RMSCC Supply Chain Information Standard for case/carton labels *(barcodes) then go to question 4.*

4. **Do your trade-unit labels have RMSCC standard barcodes and have you sent them to Meat Messaging and GS1 for checking and approval?**

YES ☐ *Go to question 5.*

NO ☐ Create your sample labels with the Label Tool, submit them to Meat Messaging using the Label Test Request Form, and to GS1 for Barcode Check Verification *then go to question 5.*

5. **Have you determined if your establishment will be U.S.-only or fully integrated?**

YES ☐ *Go to question 7.*

NO ☐ The answer depends on your activities. To work through your options, go through this Use Case Document and check the costings and other details in this FAQ Document, *then go to question 6.*

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6. Will your establishment be U.S.-only?

YES ☐ Contact AUS-MEAT to discuss the implementation category and pricing model before you begin uploading export messages and enrol the relevant personnel (admin, export, QA/compliance, software) in the AUS-MEAT Introduction to Meat Messaging training.

NO ☐ *Go to question 7.*

7. Is your software recording all the required information and uploading messages to Meat Messaging?

YES ☐ *Go to question 8.*

NO ☐ *Ask your software provider to contact the Meat Messaging team at info@meatmessaging.com and work through technical requirements. Once software is operating correctly, go to question 8.*

8. Have you defined responsibilities for Meat Messaging activities and compliance?

YES ☐ *Go to question 9.*

NO ☐ Define the responsibilities of personnel through your management systems and approved arrangements, setting out appropriate workflows, *then go to question 9.*

9. Have you completed ten test messages in the Meat Messaging portal and collated the reports for submission to DAFF alongside your amended Approved Arrangement?

YES ☐ *Go to question 10.*

NO ☐ Create your test messages at meatmessaging.org and collate the reports. If you need assistance, contact the Meat Messaging team at info@meatmessging.com Once complete, *go to question 10.*

10. Are you conducting QA monitoring activities and reports?

YES ☐ *Go to question 11.*

NO ☐ Conduct QA monitoring activities – and generate QA monitoring reports showing 'pass' status – following a self-defined sampling plan. Use the online calculator to determine your QA monitoring frequency schedule and perform load checks by following this guide. *Then go to question 11.*

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11. **Are you uploading all shipments to Meat Messaging, as required (whether U.S. only or fully integrated)?**

YES ☐ *Go to question 12.*

NO ☐ To ensure all required shipments are uploaded to Meat Messaging, refine work instruction and management processes, *then go to question 12.*

12. **If you have U.S. rejections, are you receiving and reviewing the Meat Messaging rejection reports?**

YES ☐ You are compliant and ready to continue with uploading live shipments.

NO ☐ Put management processes in place to ensure Meat Messaging rejection reporting is reviewed and corrective action taken to reduce the occurrence of rejections – *when this is done, you will be compliant and ready to continue with uploading live shipments.*

If you have any issues or questions, please contact Meat Messaging support:

https://meatmessaging.org/ | +617 30739234 | info@meatmessaging.com